

**DRAFT**  
**STILLWATER COUNTY PLANNING BOARD**  
**MINUTES OF MEETING**

Wednesday, June 1, 2016 at 7p.m.  
Stillwater County West Annex  
Planning Department  
431 Quarry Rd

**BOARD MEMBERS PRESENT:** Susan Morse (Vice-President), Boyd Bernard, Gary Enstrom, Larry Gee, Curtis Jacobs, Jack Knorr, and Clint Teegardin

**BOARD MEMBERS NOT PRESENT:** Bob Van Oosten (President) and Adelbert Eder.

**STAFF:** Monica Plecker, CTA Group, and April Limburg

**OTHERS:** Forrest Mandeville, Engineering West

**I. CALL TO ORDER.** Vice-President Morse called the meeting to order at 7 p.m.

**A. Public Comments.** No public comments at this time.

**B. Disclosures of Conflicts of Interest and Ex Parte Communications.** No conflicts of interest and ex parte communications at this time.

**II. MINUTES APPROVAL.** Boyd made the motion to approve the May 4, 2016 meeting minutes with a correction. Clint seconded; with all in favor motion carried.

**III. NEW BUSINESS:**

**A. Beartooth Mountain Christian Ranch (BMCR) Staffing Housing Phase 2 Extension.** Engineering West, on behalf of Beartooth Mountain Christian Ministries, has submitted an application for Subdivision Approval Period Extension for BMCR Staff Housing Phase 2. The date of the original subdivision was June 20, 2013. Phase 2 is a proposed eight-unit addition to an existing mobile home park located approximately three miles south of Dean on Trinity Trail. Monica read over the staff report in regards to the items that still need to be constructed in order to file for final plat. (See County Planning Board File in Planning Office) Jack wanted to know if there was a time frame on when the projects will be completed. Clint also agreed a time frame would be helpful. Forrest from Engineering West addressed the board in regards to a time frame. BMCR has a licensed septic installer installing the septic. The installer is volunteering his time to complete this and is working around his current work schedule. Once the septic is installed then the road will be finished. Forrest estimated everything should be completed sometime this summer. Boyd made a suggestion to give the BMCR an extension, however if the project is not completed in one year, then BMCR would need to go back through the subdivision process. Curtis disagreed with them having to go back through the subdivision process as BMCR is privately funding and depending on volunteers to complete the work. The board agreed to move forward with the extension and can evaluate the process after

the on year extension to keep the process moving. Curtis made a recommendation to approve the preliminary plat extension request, not exceeding one year for the BMCR and to additionally request a time frame for completion. Clint second, with all in favor; motion passed.

**IV. UNFINISHED BUSINESS:**

Nothing at this time.

**V. ADJOURN.** Gary made the motion that the meeting be adjourned, Larry seconded; with all in favor motion carried. The meeting was adjourned at 7:30 p.m.

The next meeting will be on Wednesday July 6, 2016 at 7:00 p.m. in the Stillwater County West Annex conference room located at 431 Quarry Rd.

April Limburg  
Administrative Support